

## STEPS FOR ICX TESTING

Refer to *BoE Sept. 2018 Test Procedures Manual pages 28 - 30*; AND *ElectionSource Quick Reference Guide 'Voting on the ICX'* AND '[Accessible Voting on the ICX](#)'. Only ONE Test is required for the ICX (a Preliminary Test); however Step 3 ballots labeled 'Test 4' are required to be run through the ICP.

### CHECKING FUNCTION/PROGRAMMING

Test most complicated Ballot Style in each Jurisdiction; for additional ballot styles and/or additional precincts in your jurisdiction test only the offices/candidates/proposals that are UNIQUE to the additional styles/ballot(s).

STEP 1, 1 Insert VOTER Smart Card, select **Accessible Voting Mode** (notice blue in bar), Vote in English, select, Audio/Visual option.

**Compare the AUDIO and VISUAL SCREENS to the OFFICIAL BALLOT;**

**PRINT ONE BLANK BALLOT**, label it '**Test 1 Blank Ballot**'

STEP 1, 2 Insert VOTER Smart Card, press 'continue', **ALL vote positions must be SELECTED and DE-SELECTED.**

**Cast the maximum number of votes allowed** for each office, and proposals if applicable.

**PRINT ONE BALLOT**, label it '**Test 2 Program Validation and Maximum Votes**'

### CHECKING HARDWARE (TEST EACH VAT)

STEP 2, 1 Insert VOTER Smart Card, select **Accessible Voting Mode**, select **ATI option**.

**Test ALL KEYS** (Volume, Select, Forward, Back, etc.); **ALL BUTTONS** (Next, Back, Mark, More, etc.); **use HEADPHONES**

**EJECT/PRINT ONE BLANK BALLOT PER VAT**, label it/these '**Test 3 Hardware Test Ballot**'

### VOTE ALL POSITIONS (THIS STEP WILL REQUIRE SEVERAL BALLOTS AND VOTER CARDS WILL NEED TO BE RE-BURNED WHILE TESTING)

Test most complicated Ballot Style in each Jurisdiction; for additional ballot styles and/or additional precincts in your jurisdiction test only the offices/candidates/proposals that are UNIQUE to the additional ballot(s).

STEP 3, 1a Insert VOTER Smart Card, vote for the **FIRST candidate(s)** and **YES** proposal positions; *Vote for 1, vote 1<sup>st</sup> position;*

*Vote for 2, vote first 2 positions; Vote for 3, vote first 3 positions; etc.* **PRINT BALLOT: 'Test 4 1<sup>st</sup> Vote Positions'**

STEP 3, 1b Insert VOTER Smart Card, vote for the **SECOND candidate(s)** and **NO** proposal positions;

*Vote for 1, vote 2<sup>nd</sup> position; Vote for 2, vote 3<sup>rd</sup> & 4<sup>th</sup> positions; Vote for 3, vote 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> positions as applicable* **INCLUDE WRITE IN positions.**

**PRINT BALLOT: 'Test 4 2<sup>nd</sup> Vote Positions'**

**Continue** in this manner until votes have been cast **for all vote positions** (including write-in positions).

**Process all Test 4 ballots through the ICP** (can be included as part of the Test Deck).

**All candidates, write-in's, and the YES and NO for each proposal should show ONE vote.**