

**ANNE
NORLANDER**
CLERK & REGISTER OF DEEDS

"We Keep the Records of Your Life"





Date: May 8, 2018
 To: Local Clerk and Election Inspectors
 From: Teri S. Loew, Elections Specialist
 Subject: QVF Voter Registration List for the Special Election

Enclosed is your bar coded QVF PRECINCT LIST for the May 8, 2018 Special Election.

Upon verification of the voters photo identification please read and follow these instructions *carefully*:

1. **Highlight the bar code** in yellow next to each voter's name who voted. *
2. If an error is made, please highlight over the yellow with blue. **
3. If the voter, on whose name the mistake was made, arrives to vote, highlight their **name** in yellow rather than the bar code. ***
4. Please **do not make any other marks** near the bar code.
5. If there is **no bar code** for a voter, this means we need his/her Driver's License Number. If the individual appears at the polls to vote, please write the DL # in the blank space, then highlight it in yellow.
6. Be sure you acquire any Verify or Challenged Information **BEFORE you issue a ballot**.
7. An explanation for the Verify and Challenge Codes and other abbreviations are listed on the next page.
8. If you are unable to locate a potential voter in the QVF Precinct List, you must ask the person if they registered prior to the last day to register (April 9), **and** if he/she has voted in an election since registering. If he/she did register before the deadline, has a receipt as proof, and has not voted in a previous election since registering, ask him/her to complete an Application, surrender their receipt, and allow him/her to vote.
 If he/she did register on or before April 9, but does not have a receipt, and has not voted in a previous election since registering, call the local clerk who will check the statewide look-up. If given the 'go ahead' by the local clerk, instruct him/her to complete the Affidavit under oath, provide proof of identification and complete the Application. Follow the Challenged Ballot procedure.
9. Do not allow a person who said they previously voted here, to vote... **there is a reason they can not be located on the Precinct List** (contact the local clerk).

It is very important to return this voter registration list with your election results (the #1 and #2 Envelopes) to the Local Clerk **immediately** upon completion with your unofficial results; **do not** seal this material in the ballot container. If it hasn't already, the history of electors who voted this election will be updated by the local clerk immediately after the election. If you have any questions, please contact your local clerk or Teri Loew at the county (269) 781-0988.

*		V	ARNETT, DOUGLAS 25810 HILL RD	12/19/1950	24
			ASCHENBRENER, JENNIFER ANN 6470 25 1/2 MILE RD	11/04/1974	
**			AVERY, JODIE ANN 24177 F DR S	11/14/1970	
***			AVERY, SCOTT WILLIAM 24177 F DR S	03/28/1970	